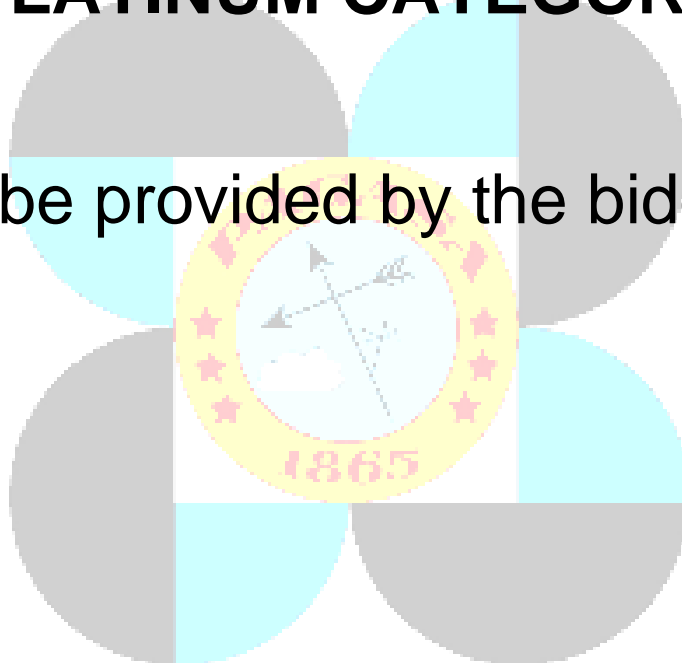


PhilGEPS Certificate of Registration and  
Membership

**PLATINUM CATEGORY**

To be provided by the bidder.



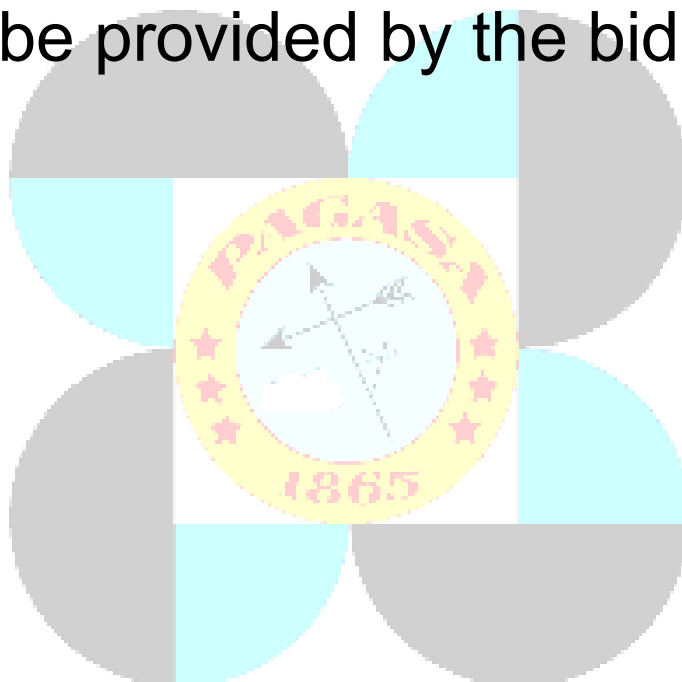
Registration Certificate  
from  
**SEC or DTI or CDA**

To be provided by the bidder.



## **TAX CLEARANCE**

To be provided by the bidder.





Standard Form Number: SF-GOOD-13b  
Revised on: July 28, 2004

TAB “E”

Statement of Bidder’s Single Largest Completed Contract which is similar in nature to the Project to be bid

Business Name : \_\_\_\_\_  
Business Address : \_\_\_\_\_

Name of Contract	a. Owner’s Name b. Address c. Telephone Nos.	Nature of Work	Bidder’s Role		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
<u>Government</u>						
<u>Private</u>						

Note: The statement shall be supported with the following:  
**i. Copy of Contract or Purchase Order (PO);**  
**ii. Certificate of Completion or Sales Invoice; and**  
**iii. Certificate of Acceptance or Official Receipt (OR) / Collection Receipt**

Submitted by : \_\_\_\_\_  
(Printed Name & Signature)  
Designation : \_\_\_\_\_  
Date : \_\_\_\_\_

One of the technical documents required to be in the Eligibility Envelope of a prospective bidder is a list of all contracts which are similar in nature and complexity to the contract to be bid. This statement will show that the value of the prospective bidder’s largest single completed contract, adjusted to current prices using the National Statistics Office (NSO) consumer price indices available at the G-EPS website, and similar to the contract to be bid, must be at least fifty percent (50%) of the approved budget for the contract to be bid.

Use additional sheets, if necessary

TPF 2. CONSULTANT’S REFERENCES

Relevant Services Carried Out in the Last Five Years  
That Best Illustrate Qualifications

Using the format below, provide information on each project for which your firm/entity, either individually, as a corporate entity, or as one of the major companies within an association, was legally contracted.

Project Name:		Country:
Location within Country:		Professional Staff Provided by Your Firm/Entity(profiles):
Name of Client:		Nº of Staff:
Address:		Nº of Staff-Months; Duration of Project:
Start Date (Month/Year):	Completion Date (Month/Year):	Approx. Value of Services (in Current US\$):
Name of Associated Consultants, if any:		Nº of Months of Professional Staff Provided by Associated Consultants:
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed:		
Narrative Description of Project:		
Description of Actual Services Provided by Your Staff:		

Consultant’s Name: \_\_\_\_\_

TPF 3. STATEMENT OF THE CONSULTANTS NATIONALITY

[Date]

[Name and address of the Procuring Entity]

Ladies/Gentlemen:

In compliance with the requirements of the **Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)**, for the Consultancy Services for the Development of Storm Surge and Coastal Inundation Return Period Hazard Maps and Operational Probabilistic Model Outputs for Palo, Leyte under reference no. **PR 2024-06-0437 || REI 2024-58 C**. I/We hereby declare the following:

1. [Select one and delete the rest]

[If domestic entity bidder] That (Name of Bidder) is a domestic sole proprietorship/partnership/corporation/joint venture organized or formed under the laws of the Philippines;

[If foreign entity bidder] That (Name of Bidder) is a foreign sole proprietorship/partnership/corporation/joint venture organized or formed under the laws of the (Name of Country);

[If foreign entity bidder] That (Name of Bidder) is registered with the Securities and Exchange Commission and/or any agency authorized by the laws of the Philippines;

2. That the following are/is the proposed Consultants:

Name of Proposed Consultant	Proposed Position	Nationality	Proof of Identification
1.			
2.			
3.			
4.			
5.			

3. That attached herewith are the Curriculum Vitae of the above mentioned personnel (Annex/es\_\_\_\_\_); and

4. That the undersigned is/are the authorized representative/s for this public bidding as evidenced by herewith attached notarized authority.

Very truly yours,

Signature: \_\_\_\_\_

Name and Title of Authorized Signatory: \_\_\_\_\_

Name of Consultant/Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Nos: \_\_\_\_\_

**TPF 4. FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF**

Proposed Position: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Name of Staff: \_\_\_\_\_

Profession: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Years with Firm/Entity: \_\_\_\_\_ Nationality: \_\_\_\_\_

Membership in Professional Societies: \_\_\_\_\_

\_\_\_\_\_

Detailed Tasks Assigned: \_\_\_\_\_

\_\_\_\_\_

**Key Qualifications:**

*[Give an outline of staff member's experience and training most pertinent to tasks on project. Describe degree of responsibility held by staff member on relevant previous projects and give dates and locations. Use about half a page.]*

\_\_\_\_\_

**Education:**

*[Summarize college/university and other specialized education of staff members, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]*

\_\_\_\_\_

**Employment Record:**

*[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. For experience in last ten years, also give types of activities performed and client references, where appropriate. Use about two pages.]*

\_\_\_\_\_

**Languages:**

*[For each language, indicate proficiency: excellent, good, fair, or poor in speaking, reading, and writing.]*

\_\_\_\_\_

**Certification:**

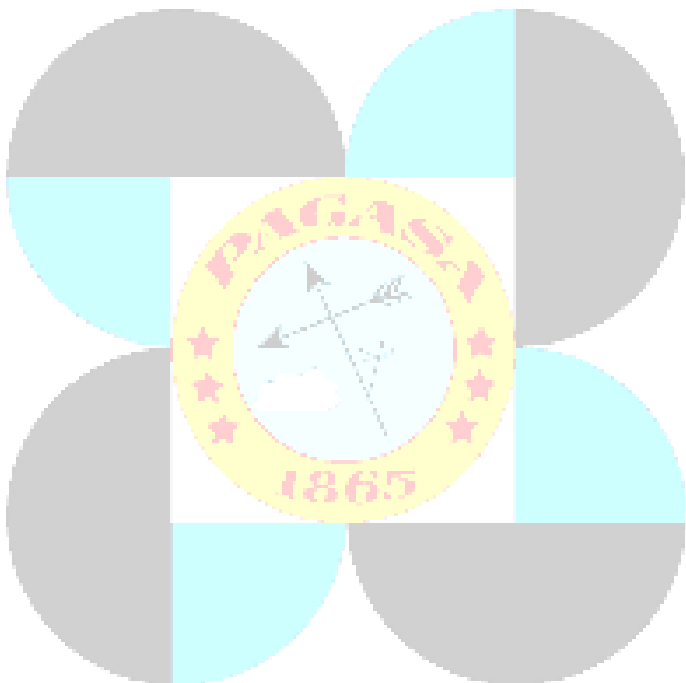
I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

\_\_\_\_\_Date: \_\_\_\_\_

*[Signature of staff member and authorized representative of the firm]**Day/Month/Year*

Full name of staff member: \_\_\_\_\_

Full name of authorized representative: \_\_\_\_\_



Name of the Procuring Entity

Contract Reference Number

Name of the Contract

Location of the Contract

## JOINT VENTURE AGREEMENT FORM

**Name of Project:** \_\_\_\_\_

**Approved Budget for Contract:** Php \_\_\_\_\_

**Reference:** PR No. \_\_\_\_\_ / IB No. \_\_\_\_\_

In line with the required eligibility document in the bidding for the above mentioned Project, we are submitting the appropriate document/s as indicated in the box checked below:

- ☐

Valid and duly notarized Joint Venture Agreement (JVA)
- ☐

Duly notarized statements from all potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the event that the bid is successful in the form of Affidavit of Undertaking to Enter Into Joint Venture Agreement
- ☐

Not Applicable.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of Bidder  
or Duly Authorized Representative

\_\_\_\_\_  
Date

*This form should be attached as cover page to the prospective bidder's Joint Venture Agreement (JVA) or Affidavit of Undertaking to Enter into Joint Venture Agreement; and, should be submitted to indicate that the prospective bidder opted not to enter into Joint Venture Agreement.*

**AFFIDAVIT OF UNDERTAKING  
TO ENTER INTO JOINT VENTURE AGREEMENT****KNOW ALL MEN BY THESE PRESENTS:**

This **Affidavit of Undertaking** to Enter into **Joint Venture Agreement**, executed by and between:

..... a sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at ....., represented herein by its ....., hereinafter referred to as ".....";

-and-

..... a sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at ....., represented herein by its ....., hereinafter referred to as ".....";

Hereinafter referred to individually as "Party" and collectively as "Parties."

For purposes of submission pertinent documents relative to the bidding of the Project entitled: "....." (state title of the Project), pursuant to **Section 23.1 (b)** of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

**WITNESSETH That:**

WHEREAS, the Parties desire to participate as a joint venture in the public bidding that will be conducted by the **Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)** pursuant to Republic Act No. 9184 and its implementing rules and regulations, with the following particulars:

Bid reference No.:	
Name/Title of the Project:	
Approved Budget for the Contract:	

NOW THEREFORE, in consideration of the foregoing, the Parties undertake to enter into a **JOINT VENTURE** and sign a **Joint Venture Agreement (JVA)** relative to their joint cooperation for this bid project, in the event that their bid is successful, furnishing the **PAGASA-BAC** a duly signed and notarized copy thereof within **ten (10) calendar days** from receipt of Notice that our bid has the Lowest/Single Calculated and Responsive Bid (L/SCRB).

Prospective JV Partner (Name of Company):

\_\_\_\_\_  
Authorized Representative of the JV Partner: (Per attached Secretary's Certificate)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Designation

Furthermore, the parties agree to be bound jointly and severally under the said Joint Venture Agreement;

Finally, failure on our part of enter into the Joint Venture and/or sign the Joint Venture Agreement for any reason after the Notice of Award has been issued by shall be a ground for non-issuance by PAGASA of the Notice to Proceed, forfeiture of our bid security and such other administrative and/or civil liabilities as may be imposed by PAGASA under the provisions of R.A. 9184 and its Revised IRR, without any liability on the part of PAGASA.

This Undertaking shall form an integral part of our Eligibility documents for the above-cited project.

IN WITNESS WHEREOF, the parties have signed this Protocol/Undertaking on the date first above-written.

**"FIRST PARTY"****"SECOND PARTY"**

By:

By:

\_\_\_\_\_  
Authorized Signatory\_\_\_\_\_  
Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_, [date issued], [place issued]

IBP No. \_\_\_, [date issued], [place issued]

Doc. No. \_\_\_\_

Page No. \_\_\_\_

Book No. \_\_\_\_

Series of \_\_\_\_

# Complete Bidding Documents

Scanned copy of all the documents submitted

